

Port of Hoodspport

Mail or Email completed

form to address on left.
PO Box 429
Hoodsport, WA 98548
(360) 877-9350

Email- portmail@hctc.com

Public Records Request (for reviewing, inspecting, or coping of public records)

Pursuant to RCW 42.56, Public Records shall be available for inspection and copying. Persons wishing to inspect or copy Port of Hoodspport records shall first make such request to the Port of Hoodspport Executive Director or the Administrative Assistant in writing.

Photocopies shall be made and provided by the Port upon request and payment of the following fees shall be paid to cover the costs:

- A. Twenty cents for each page photocopied.
- B. Blue prints, CDs, or other forms of production at reproduction costs.
- C. Ten dollars per audio tape.
- D. Ten dollars per DVD, if provided by the Port.

If you have any questions, please contact the Port Director or Administrative Assistant at the phone number or email above.

I request the following:

Signature _____ Print Name _____
 Company _____
 Address _____
 Phone _____ Date _____

Received by: _____
 Disposition _____
 of: _____

Amount due: _____ Date Closed: _____ By: _____

After the request is completed, this form and any appropriate documents are filed at the Port Offi